

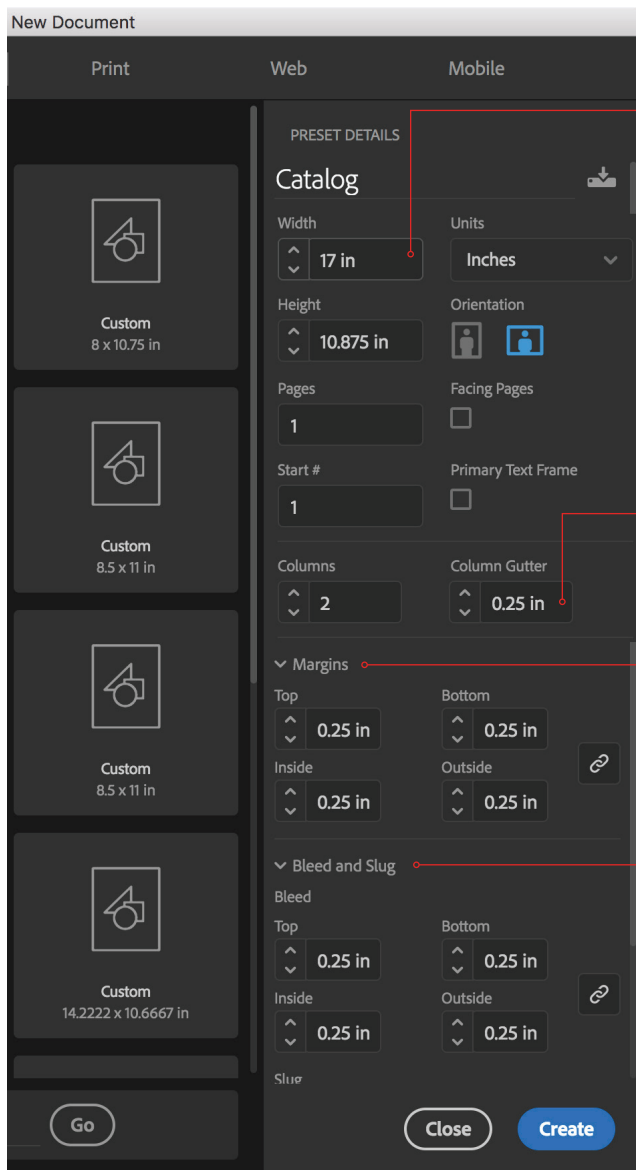
TechLines

Creating a Perfect Bound Cover using InDesign.

The following steps work with **Adobe InDesign 1.0 and later**. If you prefer, we can provide a template. Contact your CSR to get started.

DOCUMENT SETUP

Create a new document **File > New > Document...**



Page Size

Your document should be built to the final trim size. In this example, 8.375 x 10.875 inches is used with a spine width of .25 inch.

$$\text{Width: } 8.375 + .25 + 8.375 = 17$$

Spine Width

Enter your spine width into the Column Gutter field

Margin Allowance

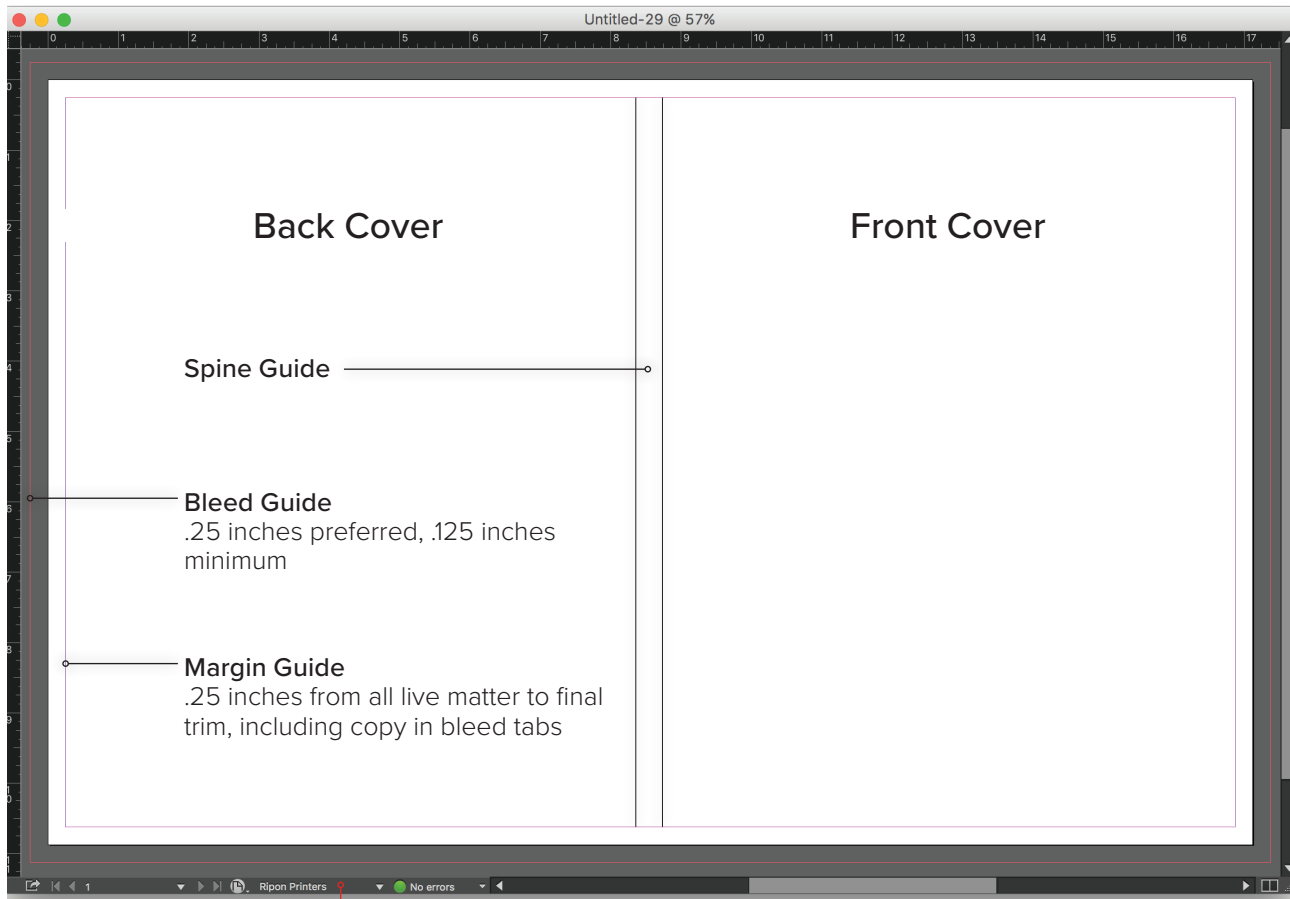
.25 inch from all live matter to final trim, including copy in bleed tabs.

Bleed Allowance

.25 inch preferred, .125 inch minimum.

DOCUMENT

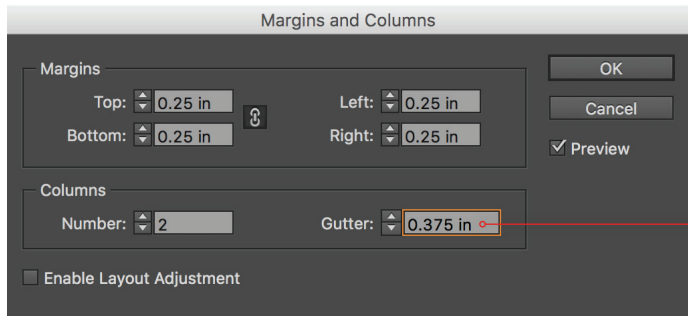
This document consists of one page, which represents the outside back cover, the spine and the outside front cover. Of course you could also include the inside back cover and inside front cover in this document, just remember to leave the inside spine blank and keep copy 5/16 from spine to avoid glue spill.



You can download our Preflight Profile and our PDF Export Settings from our website:
<http://www.riponprinters.com/support/technical-guides-education-training/>

READJUSTING THE SPINE

After setting up your cover, the spine width may change depending on whether you add or delete body pages or change the stock. In that case, you can change the page width in **File > Document Setup...** and modify the Spine Guides in **Layout > Margins and Columns...**



Gutter

Enter a new value in the Gutter field if you need to modify the Spine Guides.



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